CUNY PROFICIENCY EXAMINATION (CPE)
REGISTRATION AGREEMENT

Based on the results of the recent administration of the CUNY Proficiency Examination (CPE), there is a stop placed on your student record, and you will have to retake the exa m. In order to have the stop removed, you must receive CPE advisement from the Reading/Writing Center and register for the next appropriate CPE administration.

Read the following information regarding assistance and intervention available to you. You are strongly urged to complete one or more of these interventions before you retake the exam. Please fill out and sign this agreement to complete the registration process.

1. Attend regular tutoring sessions at the Reading/Writing Center

The Reading/Writing Center offers tutoring, free of charge, to all registered students of the college. Peer tutors are trained to help you develop a reading-writing process you can use to improve your skills, negotiate the requirements of academic reading and writing, and to better prepare for the CPE.

2. Attend CPE Workshops at the Reading/Writing Center

Task 1: Critical Reading for the CPE: Learn the strategies of active reading as they apply to the long reading, the short reading, and CPE writing assignments.

Task 1: Writing the Task 1 Essay: Learn what writing strategies work best in taking the CPE and how to apply your writing process to this important exam.

Task 2: Reading, Interpreting, and Writing about Charts and Graphs: Learn to read, describe, and analyze information in graphic figures and practice using your analysis of a chart, graph, or table in a written response.

Reading Study Groups: Small groups of students study the Task 1 long reading together, putting into practice the skills learned in the Task 1 workshops.

3. Enroll in a Significant Writing Course

Significant writing (W) courses are part of the new core General Education Requirements (GER) at Hunter. Information on significant writing courses is available on the Hunter web site at the following address: http://registrar.hunter.cuny.edu/generaleducationrequirements.htm.

Last Name:_____ First Name: _____ ID#: _____

Address:_____ _____ _____
STREET ADDRESS CITY/STATE ZIP CODE

Telephone #: _____ Email Address:_____

I agree to register for the CPE administration in_____20_____ and have been advised and understand my options for interventions available to me at Hunter College prior to my exam date.

Student's signature: _____ Date: _____

Do not write below this line

CPE Status:_____ Total Credits:_____ GPA: _____

Advisor: _____

Advisor's signature: _____ Date: _____